

**ALEXANDER TOWN BOARD MINUTES
ALEXANDER TOWN HALL
MARCH 10, 2025
REGULAR MEETING**

PRESENT: Supervisor David Miller
TOWN BOARD: Laura Schmieder, Ronald Merrill, Jerry Krupka, Eric Wagner, Deputy town Clerk
Danielle Riggs
HIGHWAY SUPT: Brian Farnsworth
GUESTS: Teresa Thorley, Barb Pietrzykowski, Heidi McPhee, Sean McPhee, Kara Bubel,
Florence Nolan, Michael Meyers, Gabe Meyers
ABSENT: Shannon Bartholomew

Supervisor Miller called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for our first responders, our military serving around the world.

On motion by Councilman Schmieder and seconded by Councilperson Krupka and carried, the minutes of the February 10, 2025, meeting were adopted.

5 – Yes Miller, Schmieder, Merrill, Krupka, Wagner 0 – No

OLD BUSINESS:

WD No. 6

County Funded Portion:

- EYW is presenting the SCADA system interfacing software to a meeting of the operators within the county on 3/10 for demonstration and feedback.
 - EYW and ME are investigating various sites to assess the system connectivity needs and individual construction scopes of work to accept the new SCADA equipment.

Rural Development Funded Portion:

- Close-out documentation for all WD No. 6 contracts will be turned over to the Town following completion of the water storage tank project.

NYSEFC WIIA Funded Portion:

- EYW's invoice for SCADA system equipment design and manufacturing has been submitted for approval.
 - A standardization resolution for instrumentation and control equipment was presented at the January Town Board Meeting. This equipment will utilize the remaining WIIA funds.

WD No. 7:

- Working to set up a meeting with the Town of Bethany, CPL, Dave Miller and Mountain Engineering to discuss project hydraulics and the impact of the capital expenditures on each project. Scheduling conflicts have delayed these discussions. These discussions will determine the next steps for district formation.

- Mountain Engineering and Municipal Solutions are working on financing plan documents that the Office of the State Comptroller (OSC) requested, but we are holding off until the direction with Bethany's project is determined.
 - Continued working with funding agencies for OSC submission, a discussion with Rural Development is anticipated to take place in March.
 - Responding to the agency's comments for the Phase I submission of plans and specifications. Mountain Engineering met with the County Health Department to discuss water usage for the proposed district. The County recently approved water usage for Phase 1. According to Rural Development, DOH approval will expedite their review. No comments have been received from NYSDEC. Department of Health approval was received on March 6th.
 - Temporarily waiting to submit a proposal with Deuel Archaeology & CRM and other archaeology firms to perform the Phase 1B investigation for Phases 1a and 1b (Broadway, Brookville, Old Creek, Molasses Hill and Dry Bridge Roads).

WD No. 8:

- The Map, Plan and Report and Operation and Maintenance Agreement were sent to the Town Attorney for review. We are working to set up a meeting with them for the week of March 17th to discuss these matters.
 - Following the attorney review, it will be presented to the Village of Attica and then the residents.

NEW BUSINESS:

Alexander Fire Department -Sean McPhee presented the Fire Department Annual Report and 2025 Budget, report attached

RES. NO. 26: Highway Department Barn and Transfer Station Lighting

On motion by Councilperson Merrill and seconded by Councilperson Krupka and carried the Town Board accepts the quote from Rich McDonnell from Willdan Energy Co for Highway Barn 13 lights at \$2730.20. Transfer Station 3 lights at \$335.87.

5 – Yes Miller, Schmieder, Merrill, Krupka, Wagner 0 – No

RES. NO. 27: Town Clerk Forensic Audit 6/1/23-12/16/24

On motion by Councilperson Wagner and seconded by Councilperson Merrill and carried the Town Board accepts the quote from EFPR Group to do a forensic audit for date range 6/1/23-12/16/24 of former Town Clerk/tax collector for \$7500.00

5 – Yes Miller, Schmieder, Merrill, Krupka, Wagner 0 – No

RES. NO. 28: Pirate Toy Fund

On motion by Councilperson Wagner and seconded by Councilperson Schmieder and carried. Town Board approved Pirate Toy Fund to participate in events in the Town of Alexander.

5 – Yes Miller, Schmieder, Merrill, Krupka, Wagner 0 – No

RES. NO. 29: Town Clerk Training Conference

On motion by Councilperson Wagner and seconded by Councilperson Schmieder, to approve Town Clerk to attend the annual NYSTCA Conference April 27-30, 2025.

5 – Yes Miller, Schmieder, Merrill, Krupka, Wagner 0 – No

DISCUSSION:

SRO Municipal Funding Letter – Board has questions additional information is needed.
Asset Appraisal update/Supervisor Miller recommended we attempt to do the update inhouse

REPORTS:

Insurance: Cyber Insurance Renewal, June 1st Security Training
Building: Downpayment made for Window Installation, front lights at Town Hall not working
CEO/ZEO: no report
Clerk: Monthly report on table, Clerk would like to attend NYSTCA conference and applied for 2 grants to offset the cost
Tax Collector: no report
Dog control: no report
Games of Chance: no report
Town Justice: report on table
Financial: report on table
GAM: next meeting May, 2025
Transfer Station: no report
H'way Superint: Dirt Road repairs are starting
MVR reports are done daily
New gutters needed at the storage building
H'wy Equipment: see above
Senior Citizen: no report
Town Historian: no report

Payment of Bills:	Motion by: Councilperson Schmieder	Second by: Councilperson Wagner
5- Yes Miller, Schmieder, Merrill, Krupka, Wagner		0- No
General Fund A	Vouchers	41-66
General Fund B	Vouchers	8-10
Highway Fund B	Vouchers	23-43
Capital Fund	Vouchers	3-4
		14,744.97
		764.19
		46,451.77
		176,319.95

On motion by Councilperson Miller, seconded by Councilperson Wagner, the Board entered into executive session at 7:33 p.m. Motion to enter into executive session to discuss personnel matters.

Yes – 5 No - 0 Carried

On motion by Councilperson Schmieder, seconded by Councilperson Krupka, the executive session ended at 8:40 p.m.

Yes – 5 No – 0 Carried

Motion to adjourn at 8:41 pm made by Councilperson Miller and seconded by Councilperson Wagner and carried. 5-0

Respectfully Submitted,

Danielle Riggs
Deputy Town Clerk